

Council on Technology Services masthead

Executive Committee

DRAFT Agenda

Monday, March 11, 2002

Department of Information Technology, Executive Conference Room

2:00 – 4:00 p.m.

Meeting Objectives

The objectives of the Executive Committee meeting are: (1) To discuss the draft issues paper; (2) To discuss the proposed Workgroup framework; and (3) To agree upon a uniform reporting process for COTS Workgroups.

2:00 – 2:15 Welcome and Opening Remarks

David Molchany, Chairman

Approval of Minutes

Jenny Wootton, Executive Director

Status of Previous Action Items

Ms. Wootton

- 2:15 – 2:45** **Workgroup Charters and Reporting**
- Jerry Simonoff, Department of Technology Planning*
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- 2:45 – 3:15** **COTS Issues and Priorities Revised Draft**
- Group Discussion on revised draft and proposed framework*
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- 3:15 – 3:55** **Recommended Action Items**
- Group Discussion on Proposed Recommendations for Workgroup framework*
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- 3:55 – 4:00** **New Business/Public Discussion/Closing Remarks**
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- 4:00** **Adjourn**

Next Meeting:

April 8, 2002

2:00 – 4:00 p.m.

Department of Information Technology, Executive Conference Room